

Application for Leasing or Rental (NOTE: This application is not a lease)

The undersigned hereby submits the following information as an application to lease/rent following described property and authorizes us to verify all information:

Property Address: _____ Source: _____

A. Financial Information

- 1. Name of Applicant: _____
- 2. Phone: _____ DOB _____
- 3. Email: _____
- 4. Social Security # _____
- 5. Dr. Lic. # _____
- 6. Occupation of Applicant: _____
- 7. Name of Employer(s): _____
Phone: _____
- 8. Address of Employer(s): _____
- 9. How Long Employed? _____
- 10. Annual Income: Year: _____ \$ _____
Year: _____ \$ _____
Year: _____ \$ _____
- 11. Other Sources of Income: _____
- 12. Annual Income from other Sources: _____
- 13. Debt or Obligations (list creditor and Amount): _____
- 14. Bank: Branch _____ City _____ Type Account _____

- 1. Name of Co-Applicant: _____
- 2. Phone: _____ DOB _____
- 3. Email: _____
- 4. Social Security # _____
- 5. Dr. Lic. # _____
- 6. Occupation of Co-Applicant: _____
- 7. Name of Employer(s): _____
Phone: _____
- 8. Address of Employer(s): _____
- 9. How Long Employed? _____
- 10. Annual Income: Year: _____ \$ _____
Year: _____ \$ _____
Year: _____ \$ _____
- 11. Other Sources of Income: _____
- 12. Annual Income From other Sources: _____
- 13. Debt or Obligations (list creditor and Amount): _____

Please check all that apply:

Bankruptcy: Yes No Yr: _____
Shortsale: Yes No Yr: _____

Foreclosure: Yes No Yr: _____
Evicted: Yes No Yr: _____

If yes, why? _____

B. Information about the applicant(s) and Occupant(s):

- 1. Other Occupants # _____ Name(s): _____ Age(s): _____
- 2. List any pets (Dogs, Cats, etc.): _____

3. Present Address _____
 Dates Occupied _____ Phone: _____
 Rented: _____ Leased: _____ Owned: _____ Monthly Payment\$ _____
 Reason for Leaving? _____

4. Landlord Name: _____ Landlord Phone# _____
 Landlord Address: _____

Name of Two References & Relationship: (At least 1 Non-Relative)

- 1. _____ Relationship: _____ Phone: _____
- 2. _____ Relationship: _____ Phone: _____

When do you want to lease this property? _____ Auto: Make/Model/Tag# _____

Applicant warrants that the preceding information is a complete and accurate representation of all the facts.

Applicants Signature

 Witness _____ Date: _____
 Broker _____ Date: _____

Broker acknowledges receipt of \$ _____ as deposit to be held & applied to lease when accepted by landlord, otherwise to be refunded.

Broker _____ By _____ Date: _____

**Documentation Needed to Do a Purchase Lease or Lease Only
of Real Estate From Business, Foundation or Church**

1. **APPLICATION**: Located on reverse side of this paper, fill out completely!
2. **NAME OF ENTITY TO GO ON PURCHASE AGREEMENT**
3. **FINANCIAL STATEMENTS**: Needed for last 2 years and/or **tax records** for last 2 years.
4. **ARTICLES OF INCORPORATION OR EQUIVALENT**
5. **AUTHORIZATION**: Needed from board or equivalent as to signing eligibility.
6. **CREDIT REPORT**: With 3 scores from Equifax, Transunion & Experian may be required of principal signer. You can look up your credit score & report at one of the sites listed below:
 - a.) AnnualCreditReport.com
 - b.) CreditKarma.com
7. **COPY OF DRIVER'S LICENSE OR PASSPORT**: For each principal tenant.
8. **DEPOSIT**: You will need a Cashier's Check made out to "Real Living Kee Realty" for the first month's rent. Security deposits must be paid before move-in date. It is your responsibility to discuss additional deposit money with your realtor.

NOTE: MOST OWNERS ARE AWARE OF POSSIBILITY OF BANKRUPTCY, FORECLOSURE, OR LOW CREDIT SCORE. DO NOT LET THIS STOP YOU FROM FILLING OUT THE APPLICATION!

Real Living Kee Realty
210 W. University Dr.
Rochester, MI 48307
(248) 651-1200
(248) 601-5557