

Application for Leasing or Rental (NOTE: This application is not a lease)

The undersigned hereby submits the following information as an application to lease/rent following described property and authorizes us to verify all information and pull your credit report:

Property Address: _____ **Source:** _____

A. Financial Information

- 1. Name of Applicant: _____
- 2. Phone: _____ DOB _____
- 3. Email: _____
- 4. Social Security # _____
- 5. Dr. Lic. # _____
- 6. Occupation of Applicant: _____
- 7. Name of Employer(s): _____
Phone: _____
- 8. Address of Employer(s): _____
- 9. How Long Employed? _____
- 10. Annual Income: Year: _____ \$ _____
Year: _____ \$ _____
Year: _____ \$ _____
- 11. Other Sources of Income: _____
- 12. Annual Income from other Sources: _____
- 13. Debt or Obligations (list creditor and Amount): _____
- 14. Bank: Branch _____ City _____

- 1. Name of Co-Applicant: _____
- 2. Phone: _____ DOB _____
- 3. Email: _____
- 4. Social Security # _____
- 5. Dr. Lic. # _____
- 6. Occupation of Co-Applicant: _____
- 7. Name of Employer(s): _____
Phone: _____
- 8. Address of Employer(s): _____
- 9. How Long Employed? _____
- 10. Annual Income: Year: _____ \$ _____
Year: _____ \$ _____
Year: _____ \$ _____
- 11. Other Sources of Income: _____
- 12. Annual Income From other Sources: _____
- 13. Debt or Obligations (list creditor and Amount): _____
- _____ Type Account _____

Please check all that apply:

Bankruptcy: Yes No Yr: _____
Shortsale: Yes No Yr: _____

Foreclosure: Yes No Yr: _____
Evicted: Yes No Yr: _____

If yes, why? _____

B. Information about the applicant(s) and Occupant(s):

- 1. Other Occupants # _____ Name(s): _____ Age(s): _____
- 2. List any pets (Dogs, Cats, etc.): _____

3. **Present Address** _____
 Dates Occupied _____ **Phone:** _____
 Rented: _____ Leased: _____ Owned: _____ Monthly Payment\$ _____
 Reason for Leaving? _____

4. **Landlord Name:** _____ Landlord Phone# _____
 Landlord Address: _____

Name of Two References & Relationship: (At least 1 Non-Relative)

- 1. _____ Relationship: _____ Phone: _____
- 2. _____ Relationship: _____ Phone: _____

When do you want to lease this property? _____ Auto: Make/Model/Tag# _____

Applicant warrants that the preceding information is a complete and accurate representation of all the facts.

Applicants Signature _____ Date: _____

Witness _____ Date: _____

Broker _____ Date: _____

Broker acknowledges receipt of \$ _____ as deposit to be held & applied to lease when accepted by landlord, otherwise to be refunded.

Broker _____ By _____ Date: _____

Larry Williams
Cell: (248) 917-2323
asklarrywilliams@gmail.com

Criteria Needed For Sellers / Landlords

1. **APPLICATION**: Located on reverse side of this paper, fill out completely!
2. **CREDIT REPORT**: Current Credit Score – Most will require Tri-Merge Report (All 3 Bureaus; Transunion, Experian, & Equifax). You can look up your credit score & report at one of the sites listed below:
 - a.) AnnualCreditReport.com
 - b.) CreditKarma.com
 - c.) ThinkCreditreport.com
3. **CREDIT SCORE**: If below “600”, you will need a **letter** with the following information:
 - a.) Explanation for your current credit score
 - b.) Steps you are taking to improve your current score
4. **COPY OF DRIVER’S LICENSE OR PASSPORT**
5. **JOB HISTORY**: You will need 2 weeks pay stub OR a letter from your employer stating:
 - a.) Length of time employed with company
 - b.) Hourly or Annual amount you are paid
 - c.) Your current AND future standing position with the company
6. **BANKRUPTCY OR FORECLOSURE**: If one or both apply to you, the following is needed:
 - a.) Dates of Discharge (a copy of Discharge is best) and/or date of Sheriff Sale.
7. **LETTER OF EXPLANATION**: This can clarify cause of Bankruptcy and/or Foreclosure, rental issues or past issues with credit, job, medical or family etc. This helps Landlord/Owner better understand your situation.
8. **RENTING**: If you are currently renting, you will need a letter from your landlord specifying:
 - a.) Payment History - Any late payments or always paid on time?
 - b.) Tenant History - Were all lease requirements fulfilled?
 - c.) Departure – Is Tenant leaving on good terms? If not, explanation is needed.
9. **TAX RECORDS**: If you are **self-employed**, you will need 2 years of tax returns. These are excellent to have for all Sellers, or Landlords.
10. **DEPOSIT**: You will need a Cashier’s Check made out to “Real Living Kee Realty” for 50% of the first month’s rent. Security deposits must be paid before move-in date. It is your responsibility to discuss additional deposit money with your realtor.
11. **CREDIT SCORE IMPROVEMENT**: **CMAC (Credit mentoring & consulting)
Christina (Owner) or Joshua 1-937-306-6457**

NOTE: MOST OWNERS ARE AWARE OF THE POSSIBILITY OF BANKRUPTCY, FORECLOSURE, OR LOW CREDIT SCORE. DO NOT LET THIS STOP YOU FROM FILLING OUT THE APPLICATION!

**Real Living Kee Realty
210 W. University Dr.
Rochester, MI 48307
Office: (248) 651-1200
Fax: (248) 601-5557**

**Larry Williams
Cell: (248) 917-2323**

asklarrywilliams@gmail.com